



Aluminium Special Products Limited

QUALITY POLICY STATEMENT.

Aluminium Special Products is an industry acknowledged expert in the supply of aluminium alloy wrought materials as well as down stream processing and assembly.

Virtually everything that we do has to achieve high performance in one way or another so we have to embrace the principals of continuous improvement in product innovation, quality, reliability and customer service. The establishment, therefore, of a comprehensive integrated Quality & Environmental Management System foundation is fundamental to our process.

The QEMS is based on the requirements of BS EN ISO 9001:2008, BS EN 9100:2009 and BS EN ISO 14001:2004 and has been developed to enable full integration of in-house and client specific requirements.

The aim of the QEMS is to detect and prevent quality defects or potential quality defects at the earliest possible stage of the process. As well as the obvious benefits, this in turn improves overall efficiency and assists with the achievement the annually formulated quality and environmental objectives.

The QEMS will ensure that all products and services comply to customer specification and meet or exceed expectations in product reliability, customer service, quality, cost and delivery.

This policy will be communicated to all staff and any necessary external interested parties i.e. sub-contractors that may be working on our behalf, and will be available to the public via Aluminium Special Products web site: www.aspgroup.co.uk

Top management will formulate quality objectives on an annual basis, during management reviews and ensure the routine monitoring, measurement continual improvement of the QEMS performance.

Signed:

David Robinson.
Managing Director
Friday 26th April 2013.





Aluminium Special Products Limited

ENVIRONMENTAL POLICY STATEMENT.

Management of Aluminium Special Products Limited regard the promotion and preservation of the environment as a mutual objective for Management and employees at all levels.

We are fully committed to protecting and continually improving the quality and variety of our working and local environments, and are committed to working pro-actively with, and communicating this policy to our employees, clients, contractors and all external influences to achieve a safer, cleaner, healthier and sustainable environment, which will meet present and future legislative needs.

The objectives of this policy are to:

- Reduce the production of waste and encourage wherever possible it's re-cycling.
- Encouraging greater staff involvement by energy awareness training and the understanding of environmental issues and continual environmental improvements.
- Encouragement of staff to become more efficient and sustainable in their use, and the preservation of energy.
- Evaluating environmental aspects and impacts when considering new plant, equipment or processes.
- Prevent pollution and nuisance.
- Management of the safe and effective disposal of waste materials and hazardous waste through approved agencies.

Aluminium Special Products will comply with environmental laws, regulations and other requirements relevant to our business and will closely monitor its office administration and manufacturing processes, to ensure that the company's operations are effectively managed and controlled in accordance with the requirements of BS EN ISO 14001:2004.

This policy will be communicated to all staff and any necessary external interested parties i.e. sub-contractors that may be working on our behalf, and will be available to the public via Aluminium Special Products web site: www.aspgroup.co.uk

Top management will formulate environmental objectives on an annual basis, during management reviews and ensure the routine monitoring, measurement continual improvement of the QEMS performance.

Signed:

David Robinson.
Managing Director
Friday 5th July 2013.





Aluminium Special Products Limited

HEALTH & SAFETY POLICY STATEMENT.

Management of Aluminium Special Products Ltd., regard the promotion and continual improvement of health and safety measures as a mutual objective for Management and employees at all levels.

It is the declared company policy to do all that is reasonably practicable to prevent personal injury and damage to property and to protect everyone from foreseeable work hazards within their control, including the public in so far as they come into contact with the company activities.

It is the policy of the company, where it is reasonably practicable to:

- Provide equipment and systems of work that are safe and without risk to health.
- Provide comprehensive information, instruction, training and supervision, ensuring in so far as is reasonably practicable, the health, safety and welfare of every employee.
- To maintain, so far as is reasonably practicable a safe and risk free environment and provide safe means of access to and egress from office areas.
- Provide and maintain a safe and healthy working environment with adequate welfare facilities and arrangements.
- Provide adequate resources to support the implementation of policies and to aid in fulfilling Health & Safety led objectives.

The Health and Safety at Work Act, and other relevant legislation are to be complied with at all times. All employees are encouraged to contribute towards changes to this policy and making work areas as safe as possible by continually appraising working practices and ensuring that the safest possible methods are adopted.

Employees also have a duty to co-operate in this objective:

- By using any equipment provided in a safe and efficient manner.
- By working safely & efficiently.
- By reporting any incidents that have led or may lead to injury or damage.
- By adhering to safety procedures for securing a safe place of work.
- By assisting in the investigation of accidents with the object of introducing measures to prevent a recurrence.
- By taking a positive attitude to accident prevention, being vigilant at all times to prevent any mishaps however trivial or seemingly improbable and bringing them to the attention of the management for action.

This policy will be communicated to all staff and any necessary external interested parties i.e. clients and sub-contractors that may be working on our behalf, and will be available to the public.

Signed:

David Robinson
Managing Director
30th October 2012.

