



## QUALITY POLICY STATEMENT.

**Aluminium Special Products** is an industry acknowledged expert in the supply of aluminium alloy wrought materials as well as down stream processing and assembly.

**DuraFrame®** is the registered trade mark of the Duraframe Systems division which designs and manufactures poster display frames for a variety of applications including advertising, schools, hospitals etc.

Virtually everything that we do has to achieve high performance in one way or another so we have to embrace the principals of continuous improvement in product innovation, quality, reliability and customer service. The establishment, therefore, of a comprehensive integrated Quality & Environmental Management System foundation is fundamental to our process.

The QEMS is based on the requirements of BS EN ISO 9001:2008, BS EN 9100:2009 and BS EN ISO 14001:2004 and has been developed to enable full integration of in-house and client specific requirements.

The aim of the QEMS is to detect and prevent quality defects or potential quality defects at the earliest possible stage of the process. As well as the obvious benefits, this in turn improves overall efficiency and assists with the achievement the annually formulated quality and environmental objectives.

The QEMS will ensure that all products and services comply to customer specification and meet or exceed expectations in product reliability, customer service, quality, cost and delivery.

This policy will be communicated to all staff and any necessary external interested parties i.e. sub-contractors that may be working on our behalf, and will be available to the public via Aluminium Special Products web site: [www.aspgroup.co.uk](http://www.aspgroup.co.uk)

Top management will formulate quality objectives on an annual basis, during management reviews and ensure the routine monitoring, measurement continual improvement of the QEMS performance.

Signed:

**David Robinson.**  
**Managing Director**  
**Thursday 1<sup>st</sup> October 2009.**





## ENVIRONMENTAL POLICY STATEMENT.

Management of Aluminium Special Products Limited regard the promotion and preservation of the environment as a mutual objective for Management and employees at all levels.

We are fully committed to protecting and continually improving the quality and variety of our working and local environments, and are committed to working pro-actively with, and communicating this policy to our employees, clients, contractors and all external influences to achieve a safer, cleaner, healthier and sustainable environment, which will meet present and future legislative needs.

The objectives of this policy are to:

- Reduce the production of waste and encourage wherever possible it's re-cycling.
- Encouraging greater staff involvement by energy awareness training and the understanding of environmental issues and continual environmental improvements.
- Encouragement of staff to become more efficient and sustainable in their use, and the preservation of energy.
- Evaluating environmental aspects and impacts when considering new plant, equipment or processes.
- Prevent pollution and nuisance.
- Management of the safe and effective disposal of waste materials and hazardous waste through approved agencies.

Aluminium Special Products will comply with environmental laws and regulations relevant to our business and will closely monitor its office administration and manufacturing processes, to ensure that the company's operations are effectively managed and controlled in accordance with the requirements of BS EN ISO 14001:2004.

This policy will be communicated to all staff and any necessary external interested parties i.e. sub-contractors that may be working on our behalf, and will be available to the public via Aluminium Special Products web site: [www.aspgroup.co.uk](http://www.aspgroup.co.uk)

Top management will formulate environmental objectives on an annual basis, during management reviews and ensure the routine monitoring, measurement continual improvement of the QEMS performance.

Signed:

**David Robinson.**  
**Managing Director**  
**Thursday 1<sup>st</sup> October 2009.**





## HEALTH & SAFETY POLICY STATEMENT.

It is the policy of the company to provide and maintain safe and healthily working conditions, equipment and system of work for all employees. the company shall also provide such information, training and supervision as they need for this purpose.

the company, through the board of directors accept responsibility for the health and safety of people who may be directly affected by our activities.

the allocation of duties for safety matters, and particularly arrangements, which we will make to implement the policy are set out in the health and safety manual.

- the policy will be kept up to date as the company business changed in size and nature of product.
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- to ensure this the policy, and the way in which it is operated, will be subject to an annual review.

the company is supported in it's health and safety aims by our "competent person" chris fantom of safe and sound.

**Signed:**

**David Robinson.  
Managing Director  
Thursday 1<sup>st</sup> October 2009.**

